



RD4U-Board(2024)36-EN

**REGISTER OF DAMAGE
CAUSED BY THE AGGRESSION OF THE RUSSIAN FEDERATION
AGAINST UKRAINE**

CLAIM FORM AND RULES

**Claims category A3.3
Loss of housing or residence**

The Hague

www.RD4U.claims

CLAIM FORM AND RULES

Claims category A3.3. Loss of housing or residence

Adopted by the Board of the Register of Damage Caused by the Aggression of the Russian Federation Against Ukraine at its 4th meeting on 6 September 2024.

Approved by the Conference of Participants of the Register of Damage Caused by the Aggression of the Russian Federation Against Ukraine on 6 November 2024.

Capitalised terms in this Claim Form shall have the meaning ascribed to them in Article 1 of the Rules Governing the Submission, Processing and Recording of Claims of the Register of Damage Caused by the Aggression of the Russian Federation Against Ukraine.

1. This Claim Form shall be used by Claimants to submit Claims in category of Claims **A3.3 – Loss of housing or residence**. It contains specific rules applicable to the category in question, a description of the information and Evidence Claimants are required to submit, as well as additional information and Evidence that may be submitted to support the Claim.
2. In accordance with Article 10 of the Claims Rules, this Claim Form shall be available in digital form in Diia. The Secretariat shall ensure that this Claim Form is reproduced in Diia in an efficient, flexible and user-friendly way, bearing in mind peculiarities of digital forms in general.
3. For Claims in category A3.3, the following rules shall apply in addition to the Claims Rules:
 - 3.1. Claims in category A3.3 can be submitted by or on behalf of individuals who have lost their housing or residence in the territory of Ukraine within its internationally recognised borders, extending to its territorial waters, on or after 24 February 2022 as a result of the Russian Federation’s internationally wrongful acts in or against Ukraine.
 - 3.2. For the purpose of this category, “housing or residence” is a place which served as the Claimant’s home.
 - 3.3. Claims in category A3.3 shall be submitted for the fact of loss of one’s housing or place of residence, including the associated loss of ordinary personal belongings, and expenses incurred for securing new housing or residence, including relocation costs.
 - 3.4. Claims for personal belongings of exceptional value or rarity may be submitted in category A3.7 – Other Economic Losses. Claims for damage or destruction of residential immovable property shall be submitted by owners of such properties in category A3.1 – Damage or Destruction of Residential Immovable Property.
4. **“Disclaimer, Information and Instructions for the Claimants for category A3.3”** contained in this Claim Form shall be reproduced verbatim in digital form in Diia. The Secretariat shall also publish it on the Register’s website.

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Disclaimer, Information, and Instructions for the Claimants for category A3.3

- (1) This Claim Form is for the submission of a Claim to the Register of Damage Caused by the Aggression of the Russian Federation Against Ukraine **in category A3.3 – Loss of housing or residence.**
- (2) The determination of whether your Claim is eligible to be recorded in the Register is made by the Board of the Register. Such a determination does not mean that the substance of the Claim or its valuation has been examined, any compensation has been awarded, or any payment to you is due. Examination of your Claim and award of any compensation will be carried out by a future compensation mechanism (within the meaning of the Statute of the Register) that is yet to be established.
- (3) Before submitting the Claim, you are encouraged to consult the information about the Register on its website at www.RD4U.claims or www.RD4U.coe.int and the various rules and instructions related to the submission of the Claims, in particular – Rules Governing the Submission, Processing and Recording of Claims, Claim Form and Rules: Claims category A3.3 – Loss of housing or residence, as well as Frequently Asked Questions.
- (4) All Claims must be submitted by using Claim Forms approved by the Register for each category of Claims. This Claim Form is to be used for submission of Claims by individuals for the loss of housing or residence that was sustained on or after 24 February 2022 in the territory of Ukraine within its internationally recognised borders as a result of the Russian Federation’s internationally wrongful acts in or against Ukraine – **Claims category A3.3.** If you wish to submit a Claim for a different type of loss, damage or injury, you should use the Claim Form for the relevant Claims category.
- (5) Category A3.3 covers Claims related to the fact of losing one’s housing or place of residence, including the associated loss of ordinary personal belongings, and expenses incurred for securing new housing or residence, including relocation costs.
- (6) Claims for personal belongings of exceptional value or rarity may be submitted in category A3.7 – Other Economic Losses. Claims for damage or destruction of residential immovable property shall be submitted by or on behalf of owners in category A3.1 – Damage or Destruction of Residential Immovable Property.
- (7) Your Claim must be submitted to the Register through Diia web portal at www.diia.gov.ua/services/RD4U. The Register will process and review the Claim and the supporting Evidence and decide whether your Claim is eligible for recording in the Register. You will be informed of the Register’s decision in due course through *Diia*.
- (8) You will be required to submit certain information and Evidence in support of your Claim, including information regarding the identity of the Claimant, proof of housing or residence in question, a description of the event that caused the loss of housing or residence and information about the estimated amount of the Claim. Some information will be drawn from various existing electronic sources.
- (9) You will be able to submit additional information and upload files with Evidence to support your Claim consistent with the technical requirements of the Register. You will have a chance to check all information before it is submitted to the Register.

- (10) You do not need to complete your Claim all at once, and you will be able to save the draft Claim and complete it at a later stage. However, it is advisable to ensure that all the necessary information is prepared and available to you.
- (11) You should ensure that the files submitted as part of your Claim are accessible, readable and not infected with computer viruses or any form of malicious software. If the Register identifies any files submitted by you as inaccessible, unreadable or infected, your Claim may not be recorded in the Register.
- (12) By submitting your Claim and the supporting Evidence and information, you agree to transfer personal data to the Register and authorise the Register to store, process and transfer such personal data in accordance with the Register's Principles on the Protection of Personal Data.
- (13) Claims by Russian nationals are not eligible to be recorded in the Register. However, Claims by Russian nationals may be recorded in the Register if they can establish that they also hold another nationality.
- (14) By submitting your Claim and the supporting Evidence and information, you confirm that they are a truthful representation of your identity as a Claimant, your nationality, your right to make a Claim and the content of the Claim. You understand that submitting an untruthful or false Claim may result in your Claim being considered as manifestly unfounded and not recorded in the Register.

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Preliminary Questions
1. Language of Claim submission (Ukrainian or English)
2. Category of Claim
I. Claimant Identification
3. Full name
4. Gender
5. Date of Birth
6. Nationality
7. ID document/Passport number
8. Ukrainian Tax ID number
9. Ukrainian Demographic Register Entry number
10. Claimant's Registered Address
11. Claimant's Current Address
12. Contact phone number(s)
13. Email address
14. Claimant Sub-Group (<i>such as member of the military, territorial defence, law enforcement, emergency/utilities/critical infrastructure worker, medical personnel</i>)
15. Has the Claimant been convicted of a crime in relation to Russian aggression against Ukraine
16. Is the Claimant subject to sanctions or other equivalent restrictive measures imposed by a government or an international organisation
17. If the Claim is submitted through a Representative, equivalent ID information about such Representative
18. If the Claim is submitted through a Centre for Provision of Administrative Services in Ukraine, information required under Article 7 of the Rules on the Use of Representatives

II. Identification of the Lost Housing or Residence
19. Type of housing or residence (Apartment/House/Other)
20. Address of the housing or residence
21. Geographical coordinates of the housing or residence
22. Surface area
23. Number of rooms
24. Floor of the housing or residence (for apartments)
25. Number of people residing
26. Information on the building/structure
III. Resident status
27. Legal basis of Claimant's residence (i.e. ownership title to the property, rental agreement or other)
28. Is/Was the Claimant registered at the lost housing or residence
29. Date of taking up residence
30. Information about co-residents (identity, relationship with co-residents etc.)
31. Evidence of residence
32. Information about the ownership title from the State Registry of Immovable Property Rights in Ukraine (if applicable)
IV. Event(s) that caused Loss of Housing or Residence
33. Type of event(s)
34. Date of event(s)
35. Description of event(s)
36. Proof of the loss of housing or residence
V. Residence after relocation
37. Address of new residence after relocation if different from current address
38. Geographical coordinates of the new housing or residence
VI. Amount of the Claim
39. Estimated amount of Claim
40. Itemisation of estimated amount of Claim
41. Amount and evidence of relocation expenses (if applicable)
42. Amount and evidence of expenses for new housing or residence (if applicable)
43. Amount of compensation assessed by Ukrainian authorities for the loss of housing
44. Amount of compensation payments received from Ukrainian authorities for the loss of housing
VII. Other Legal Proceedings
45. Information about relevant court cases or law enforcement investigations (if applicable)
VIII. Additional Evidence
46. Additional evidence with respect to Claimant's identity
47. Additional evidence with respect to the resident status
48. Additional evidence with respect to event(s) that caused the loss of housing or residence
49. Additional evidence with respect to the loss of housing or residence
50. Additional evidence with respect to other aspects of the Claim
IX. Check and submission
51. Check and confirmation of data
52. Verification of identity prior to submission
53. Agreement to transmit personal data
54. Submission of the Claim

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