



RD4U-Board(2024)08-final-EN

**REGISTER OF DAMAGE
CAUSED BY THE AGGRESSION OF THE RUSSIAN FEDERATION
AGAINST UKRAINE**

CLAIM FORM

**Claims Category A3.1
Damage or Destruction of Residential Immovable Property**

The Hague

www.RD4U.claims

CLAIM FORM

Claims category A3.1. Damage or Destruction of Residential Immovable Property

Adopted by the Board of the Register of Damage Caused by the Aggression of the Russian Federation Against Ukraine on 21 March 2024.

Approved by the Conference of Participants of the Register of Damage Caused by the Aggression of the Russian Federation Against Ukraine on 26 March 2024.

1. This Claim Form shall be used by Claimants to submit Claims in category of Claims **A3.1 – Damage or Destruction of Residential Immovable Property**. It contains a description of the information and Evidence Claimants are required to submit, as well as additional information and Evidence that may be submitted to support the Claim.
2. In accordance with Article 10 of the Claims Rules of the Register of Damage for Ukraine, this Claim Form shall be available in digital form in Diia. The Secretariat of the Register shall ensure that this Claim Form is reproduced in Diia in an efficient, flexible and user-friendly way, bearing in mind peculiarities of digital forms in general.
3. **“Disclaimer, Information and Instruction for the Claimants”** contained in this Claim Form shall be reproduced verbatim in digital form in Diia. The Secretariat shall also publish it on the Register’s website.

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Disclaimer, Information, and Instructions for the Claimants

- (1) This Claim Form is for the submission of a Claim to the Register of Damage Caused by the Aggression of the Russian Federation Against Ukraine (“Register”).
- (2) The determination of whether your Claim is eligible to be recorded in the Register is made by the Board of the Register. Such determination does not mean that the substance of the Claim or its valuation has been examined, any compensation has been awarded, or any payment to you is due. Examination of your Claim and award of any compensation will be carried out by a future compensation mechanism (within the meaning of the Statute of the Register) that is yet to be established.
- (3) Before submitting the Claim, you are encouraged to consult the information about the Register on its website at www.RD4U.claims or www.RD4U.coe.int and the various rules and instructions related to the submission of the Claims, in particular – Rules Governing the Submission, Processing and Recording of Claims, as well as Frequently Asked Questions.
- (4) All Claims must be submitted by using Claim Forms approved by the Register for each category of Claims. This Claim Form is to be used for submission of Claims by natural persons for damage to or destruction of residential immovable property that was sustained on or after 24 February 2022 in the territory of Ukraine within its internationally recognized borders as a result of the Russian Federation’s internationally wrongful acts in or against Ukraine – **Claims category A3.1**. If you wish to submit a Claim for a different type of loss, damage or injury, you should use the Claim Form for the relevant claims category.

- (5) Your Claim must be submitted to the Register through Diia, either via the mobile application *Diia* or a web portal at www.diia.gov.ua/rd4u.¹ The Register will process and review the Claim and the supporting evidence and decide whether your Claim is eligible for recording in the Register. You will be informed of the Register's decision in due course through *Diia*.
- (6) You will be required to submit certain information and evidence in support of your Claim, including proof of identity and proof of your ownership to property. Some information will be drawn from various existing electronic sources. You will be able to submit additional information and upload files with evidence to support your Claim as long as it is consistent with technical requirements of the Register. You will have a chance to check all information before it is submitted to the Register.
- (7) You are encouraged to submit all relevant evidence in support of your Claim. This encompasses any documents, records, statements, photos or other material that will facilitate the Register's processing and review of your Claim.
- (8) You will be asked to submit information regarding your identity as a Claimant, property in question, including your title to the property, information on your submission to the Register of Damaged and Destroyed Property (if you made such a submission), information about how the property was damaged or destroyed, description and evaluation of damage and destruction, and information about estimated amount of your Claim.
- (9) Some information will automatically be available to you, some information and evidence you will be asked to input manually. At the end of the Claim Form, you will have an opportunity to submit any additional information and evidence (files) as you feel necessary.
- (10) You do not need to complete your Claim all at once, and you will be able to save the draft Claim and complete it a later stage. However, the draft Claim will only be saved in Diia for five days and will be deleted if you do not complete and submit the Claim during this time. If your Claim is deleted, you will need to restart the process from the beginning. Therefore, it is advisable to ensure that all the necessary information is prepared and available to you.
- (11) You should ensure that the files submitted as part of your Claim are accessible, readable and not infected with computer viruses or any form of malicious software. If the Register identifies any files submitted by you as inaccessible, unreadable or infected, your Claim may not be recorded in the Register.
- (12) By submitting your Claim and the supporting evidence and information, you agree to transfer personal data to the Register and authorise the Register to store, process and transfer such personal data in accordance with the Register's Rules on Personal Data Protection and Privacy.
- (13) By submitting your Claim and the supporting evidence and information, you confirm that they are a truthful representation of your identity as a Claimant, your right to make a Claim and the content of the Claim. If you have indicated the amount of the Claim, you confirm that it is not knowingly exaggerated. You understand that submitting an untruthful or exaggerated Claim, or a Claim that is manifestly unfounded, may result in your Claim not being recorded in the Register.

¹ The exact web address will be provided by the Secretariat.

Preliminary Questions
1. Language of Claim submission (Ukrainian or English)
2. Category of Claim
Part I. Claimant Identification
3. Full Name
4. Gender
5. Date of Birth
6. Place of Birth
7. Nationality
8. ID document/Passport number
9. Ukrainian Tax ID number
10. Ukrainian Demographic Register Entry number
11. Claimant's Registered Address
12. Claimant's Current Address
13. Contact phone number(s)
14. Email address
15. Claimant Sub-Group (<i>such as member of the military, territorial defence, law enforcement, emergency/utilities/critical infrastructure worker, medical personnel</i>)
16. Has the Claimant been convicted of a crime in relation to Russian aggression against Ukraine
17. Is the Claimant subject to sanctions or other equivalent restrictive measures imposed by a government or an international organization
18. If the Claim is submitted through a Representative, information on such Representative
Part II. Identification of Property
19. Is the property residential
20. Type of property (Apartment/House/Other)
21. Is construction of the property completed
22. Address of the property
23. Geographical coordinates of the property
24. Property surface area
25. Number of rooms
26. Floor of the property (for apartments)
27. Number of people residing at the property
28. Is the property registered as historic or cultural heritage
29. Information on the building/structure
30. Is/was the property Claimant's main residence as of 24 February 2022
Part III. Title to property
31. Is the Claimant the owner of the property
32. Is the property title recorded in the State Registry of Immovable Property Rights in Ukraine

33. Information about the title from the State Registry of Immovable Property Rights in Ukraine
34. Evidence of attempted and denied registration of title in the State Registry of Immovable Property Rights in Ukraine
35. Date of creation of title
36. Information about co-owners of the property and their shares
Part IV. Submission to the Register of Damaged and Destroyed Property (RDDP) in Ukraine
37. Has an application with respect to this property been submitted to the RDDP in Ukraine
38. Registration number in RDDP
39. Information on Act of Commissions' Review (Damage Act)
40. Information on Engineering Inspection Report
41. Information on Evaluation Act and Evaluation Report
Part V. Event that Damaged or Destroyed the Property
42. Type of event that caused damage to or destruction of the property
43. Date of the event that caused damage to or destruction of the property
44. Description of event
Part VI. Damage to or Destruction of the Property
45. Type and degree of damage or destruction
46. Description of damage or destruction
47. Proof of damage or destruction
Part VII. Amount of the Claim
48. Evidence of any expert evaluation of damages
49. Amount of any expert evaluation of damages
50. Evidence of the value of the property prior to 24 February 2022
51. Evidence of repairs made to the property
52. Evidence of the cost of repairs
53. Amount of compensation assessed by Ukrainian authorities
54. Amount of compensation payments received from Ukrainian authorities
55. Estimated amount of Claim
Part VIII. Additional Evidence
56. Additional evidence with respect to Claimant's identity
57. Additional evidence with respect to property title
58. Additional evidence with respect to event of the damage or destruction
59. Additional evidence with respect to the damage to or the destruction of the property
60. Additional evidence with respect to property value
61. Additional evidence with respect to other aspects of the Claim
Part IX. Check and submission
62. Check and confirmation of data
63. Verification of identity prior to submission
64. Agreement to transmit personal data
65. Submission of the Claim

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